

**MINUTES**  
**PARADISE TOWN COUNCIL**  
**REGULAR MEETING – 6:00 PM – September 08, 2020**

**1. OPENING**

The Regular meeting of the Paradise Town Council was called to order by Mayor Bolin at 6:01 p.m. in the Town Council Chamber located at 5555 Skyway, Paradise, California, who led the Pledge of Allegiance to the Flag of the United States of America. An invocation was offered by Council Member Steve Crowder.

**COUNCIL MEMBERS PRESENT:** Steve Crowder, Melissa Schuster, Mike Zuccolillo and Greg Bolin, Mayor.

**COUNCIL MEMBERS ABSENT:** Jody Jones

**STAFF PRESENT:** Town Manager Lauren Gill, Town Manager Kevin Phillips, Town Attorney Dwight Moore, Town Attorney Mark Habib, Town Clerk Dina Volenski, Administrative Services Director/Town Treasurer Brooke Kerrigan, Assistant to the Town Manager Colette Curtis, Police Chief Eric Reinbold, Town Engineer/Public Works Director Marc Mattox, Community Development Director Susan Hartman, Disaster Recovery Director Katie Simmons.

- 1a. Kristi Moore from the Ferguson Group provided an update on the Town's Recovery Platform and Legislative Ask.

Mayor Bolin read the following statement:

In accordance with Governor Newsom's Executive Order N-29-20, remote public participation is allowed in the following ways:

The meeting is available to be watched on Livestream at <https://livestream.com/townofparadise> and the public comment may be submitted by calling 530-872-5951.

- 1b. Disaster Recovery Director Katie Simmons provided an update on Tree Removal, Early Warning System, the Urgency Ordinance related to interim housing and the Broadband study.

Town Engineer/Public Works Director Marc Mattox provided an update on the Wastewater Disposal System and Road Projects.

Community Development Director Susan Hartman provided an update on Code Enforcement issues.

Assistant to the Town Manager Colette Curtis provided an update on new Businesses.

## 2. CONSENT CALENDAR

**MOTION by Zuccolillo, seconded by Crowder**, approved consent calendar items 2a through 2d. Roll call vote was unanimous with Jones absent and not voting.

- 2a. Approved minutes from the August 11, 2020 Regular Town Council meeting.
- 2b. Approved August 2020 Cash Disbursements in the amount of \$2,026,696.86 (310-10-034)
- 2c. Accepted the 2019 Annual Report of the Paradise Planning Commission to the Town Council Regarding the Implementation Status of the 1994 Paradise General Plan. (760-40-055)
- 2d. Accepted the 2019 Annual Report of the Paradise Planning Commission Regarding Progress Towards Implementation of the 1994 Paradise General Plan Housing Element. (760-40-057)

## 3. ITEMS REMOVED FROM CONSENT CALENDAR - None

## 4. PUBLIC COMMUNICATION- None

## 5. PUBLIC HEARINGS - None

## 6. COUNCIL CONSIDERATION

Administrative Services Director/Town Treasurer Brooke Kerrigan provided the Town Council with an overview of the additional services HdL would provide at an additional cost of \$7,200.00 per year related to the sales tax revenues generated from voter approved Measure C.

- 6a. **MOTION by Zuccolillo, seconded by Schuster**, authorized the Town Manager to execute an agreement with HdL Companies for services of sales, use, and transactions tax auditing, monitoring, and reporting; and, 2. Authorized the examination of sales, use, and transactions tax records on file with the California Department of Tax and Fee Administration (CDTFA) by designated Town officials and HdL Companies. Roll call vote was unanimous with Jones absent and not voting. (510-15-021)

Assistant to the Town Manager Colette Curtis provided Town Council with an update on the Defensible Space Ordinance and how the Acknowledgment Form signed by individuals purchasing property would be monitored.

- 6b. **MOTION by Schuster, seconded by Crowder**, waived second reading of entire Town Ordinance No. 597 and approved reading by title only; and, 2. Adopted Town Ordinance No. 597, an Ordinance Amending Chapter 8.58 of the Paradise Municipal Code Relating to Defensible Space and

Hazardous Fuel Management. Roll call vote was unanimous with Jones absent and not voting. (540-16-166)

Public Works Director/Town Engineer Marc Mattox presented the bids for the Interim Safety Striping and Marking Improvement Project that were opened at 11:00 a.m. on September 8, 2020 in the Town Clerk's office and asked that Town Council award the safety and striping bid to Chrisp Company of Woodland for \$69,034.25.

- 6c. **MOTION by Zuccolillo, seconded by Schuster**, to award Contract No. 9395.CON, Interim Safety Striping and Marking Improvements Project to Chrisp Company of Woodland for \$69,034.25 and authorize the Town Manager to execute an agreement approved by the Town Attorney and authorization for the Town Manager to approve change orders up to 15% of the total contract amount. Roll call vote was unanimous with Jones absent and not voting. (510-20-273, 950-40-051)

Public Works Director/Town Engineer Marc Mattox provided the Town Council with information regarding Per Capita grant funds that are available for local park rehabilitation, creation and improvement projects on a per capita basis. The program funds are available between July 1, 2018 and June 30, 2014. Sixty percent of the General Per Capita funds are allocated to Cities and Eligible Districts based on population. The Per Capita Grant Program allocation for the Town of Paradise is \$177,952.

- 6d. **MOTION by Crowder, seconded by Schuster**, adopted Resolution No. 20-30, A Resolution of the Town Council of the Town of Paradise approving application(s) for Per Capita grant funds to the State Department of Parks and Recreation. Roll call vote was unanimous with Jones absent and not voting. (710-40-012)

Public Works Director/Town Engineer Marc Mattox updated Council on the Almond Street Multi-Modal Improvements and Gap Closure Complex projects which have been revised in the post-Camp Fire context and are prepared for advertisement.

- 6e. **MOTION by Schuster, seconded by Zuccolillo**, adopted Resolution No. 20-31, A Resolution of the Town Council of the Town of Paradise approving the plans and specifications for the Almond St. Multi-Modal Improvements and the Paradise Gap Closure Complex and authorizing advertisement for bids on the projects. Roll call vote was unanimous with Jones absent and not voting. (950-40-033, 950-40-039)

## **7. COUNCIL INITIATED ITEMS AND REPORTS**

### 7a. Council initiated agenda items

- 7a1. Town Council provided direction to the Town's voting delegate, Council Member Schuster, regarding the League of California Cities proposed Resolution No. 1 for the 2020 League General Assembly to be held October 9, 2020 (virtually). Council concurred to the recommended change on item

No. 2 of the resolution to change the word “criminal” to “unlawful”. If the recommended change is not made, the Council does not support the resolution. (150-50-065)

- 7a2. Council Member Crowder inquired about Code Enforcement, how cases are prioritized, contacted, and length of time for gross offenders before action is taken.

Community Development Director Hartman informed Council that all calls that come in with a complaint are prioritized. The additional Code Enforcement officers are being proactive and finding violators, but that calls are still priority; staff time is prioritized towards complaints. Weekly staff meetings are held and there is a list of sites compiled so that they can be reviewed continuously until they are resolved.

- 7a3. Council Member Zuccolillo asked for discussion about establishing a citizens oversight committee for the PG&E settlement funds. The Council determined that this item should be placed on the December Town Council agenda, after the election, and when the Measure V Committee discussion is going to be addressed

#### 7b. Council reports on committee representation

Council Member Zuccolillo stated that he would like to not continue to attend the Continuum of Care Committee meetings because the focus is mainly on Chico

Council Member Schuster discussed Explore Butte County, Mosquito and Vector Control District and Paradise Arts Alliance; attended Butte County Association of Governments and Butte County Air Quality Management District (BCAQMD) meetings for Council Member Jones; BCAQMD has a Website for air quality - [fire.airnow.gov](http://fire.airnow.gov); Hope Plaza received grants; attended Town Manager Gill and Town Attorney Moore’s going-away acknowledgment; League of California Cities and submitted building plans.

Mayor Bolin attended Town Manager Gill and Town Attorney Moore’s going away acknowledgment; attended Doug LaMalfa meeting and has not participated in many online LAFCo meetings.

#### 7c. Future Agenda Items - None

### **8. STAFF COMMUNICATION**

#### 8a. Town Manager Report

Town Manager Gill stated that the final draft of the After Action Report was reviewed and should be revealed soon.

Mayor Bolin acknowledged that this is the final meeting for Town Manager Lauren Gill and Town Attorney Dwight Moore and thanked them for their service.

## 9. CLOSED SESSION

At 8:23 p.m. Mayor Bolin announced that the Town Council would go into closed session for the following items:

- 9a. Pursuant to Government Code Section 54956.9(d)(1), the Town Council will hold a closed session with the Town Manager and Town Attorney regarding the following existing litigation:

Town of Paradise Police Department v Carla Mack, et al. United States District Court, Eastern District of California Court Case No. 2:16-CV-02504-TLN-CMK

- 9b. Pursuant to Government Code Section 54956.9(a), the Town Council will hold a closed session with the Town Attorney and Town Manager concerning the following pending court case:

Blue Oaks Terrace Neighborhood Advisory Committee v. Town of Paradise, Town of Paradise Town Council and Anderson Brothers Corporation, County of Butte Superior Court Case No. 20CV01082.

- 9c. Pursuant to Government Code section 54957(b)(1), the Town Council will hold a closed session to consider an agreement relating to Town Attorney services.

The Town Council will reconvene to consider the following:

Adopt a Resolution of the Town Council of the Town of Paradise approving an agreement relating to Town Attorney legal services pertaining to compensation.

At 9:20 p.m. Mayor Bolin announced:

- 9a. Town Council provided direction regarding Town of Paradise Police Department v Carla Mack, et al. United States District Court, Eastern District of California Court Case No. 2:16-CV-02504-TLN-CMK.

- 9b. Town Council approved the settlement agreement with Blue Oaks Terrace Neighborhood Advisory Committee v. Town of Paradise, Town of Paradise Town Council and Anderson Brothers Corporation, County of Butte Superior Court Case No. 20CV01082.

- 9c. **MOTION by Zuccolillo and second by Crowder**, to adopt Resolution No. 20-32, a Resolution of the Town Council of the Town of Paradise approving an agreement for professional legal services with Peters, Habib, McKenna, Juhl-Rhodes and Cardoza. Roll call vote was unanimous with Jones absent and not voting. (510-20-274)

## 10. ADJOURNMENT

Mayor Bolin adjourned the Town Council meeting at 9:30 p.m.

Date Approved: October 13, 2020

\_\_\_\_\_/s/\_\_\_\_\_  
Greg Bolin, Mayor

Attest:

\_\_\_\_\_/s/\_\_\_\_\_  
Dina Volenski, CMC, Town Clerk